



ILLINOIS

Bruce Rauner, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Tim McDevitt, Acting Director

August 27, 2019

CRAFT VACANCY NOTIFICATION

TO: Mr. David Ruhmkorff

FROM: Jill Swartz 

International Brotherhood of
Electrical Workers
ivpd_06@ibew.org

CMS/HR Internal Personnel
414 Stratton Office Building
Springfield, IL 62706

The Department of Central Management Services (CMS) collective bargaining agreements for craft positions provide that when permanent vacancies exist, the Union must be notified and given an opportunity to recommend reliable and competent candidates for employment.

You are hereby being notified of one (1) upcoming posting for an Electrician position with the **Department of Central Management Services / Bureau of Property Management** located at the **Choate Mental Health Center, 1000 E. Main Street, Anna in Union County.**

Interested qualified persons should submit a completed signed CMS-100 application to:

CMS Internal Personnel / HR Internal Personnel / Hiring
401 S. Spring Street
414 Stratton Office Building
Springfield, IL 62706

The CMS-100 application form is available on the www.work.illinois.gov website under the Forms tab. The job posting will also be posted at this website.

These vacancies must be posted and filled per the interview and selection procedures established to comply with *Rutan v. Republican Party of Illinois*, 497 US 62(1990).

Swartz, Jill

From: Heath, Kathy
Sent: Monday, August 27, 2018 11:00 AM
To: Blauvelt, Teresa; Collins, Brian E. (CMS); Copi, Carole; Griffin, Chris; Harmon, Kathleen; Johnson, Herbert; LaTourelle, Suzanne; Long, Carl; Lopez, Donna; Pflug, Cindy; Pineda, Tricia; Ray, Shelly; Selway, Bruce; Simpson, Vickie; Singer, Brandon; Stewart, Fred; Swartz, Jill; Tallman, Michelle; Waters, Kevin; Wilson, Leah; Zufall, Ryan
Subject: CMS 18918

Please forward to the appropriate staff in order to have the attached job bulletin posted in all relevant work locations for the timeframe specified in the posting. Thank you!

<u>Posting</u>	<u>Position #</u>	<u>Title</u>	<u>County</u>
<u>CMS 18918</u>	13200-37-66-360-32-10	Electrician	Union

CMS 18918 https://agency.governmentjobs.com/illinois/job_bulletin.cfm?JobID=2190296

Kathy Heath
CMS Internal Personnel
217-558-3089

State of Illinois - CONFIDENTIALITY NOTICE: The information contained in this communication is confidential, may be attorney-client privileged or attorney work product, may constitute inside information or internal deliberative staff communication, and is intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by return e-mail and destroy this communication and all copies thereof, including all attachments. Receipt by an unintended recipient does not waive attorney-client privilege, attorney work product privilege, or any other exemption from disclosure.



STATE OF ILLINOIS
 Central Management Services
 HR Internal Personnel
 401 South Spring Street, 414 Stratton
 Office Building
 Springfield, IL 62706

<http://work.illinois.gov>

Invites applications for the position of:

ELECTRICIAN

An Equal Opportunity Employer

BID ID #: CMS 18918

JOB TYPE: Full-Time

NUMBER OF VACANCIES: 1

PLAN/BU: PR000

SALARY

\$7,482.00 - \$7,781.28 Monthly

OPENING DATE: 08/28/18

CLOSING DATE: 09/11/18 05:00 PM

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS:

Under general supervision, travels to various sites to perform journeyman electrical work relating to the installation, alteration, maintenance and repair of extensive electrical systems and equipment for Central Management Services operated facilities for the Choate Mental Health Center, including other assigned facilities in the Central & Southern Region, as needed. Investigates maintenance problems with the battery system, and reports to manager and confers with contractors to correct issues; responds to calls for emergency situations.

MINIMUM REQUIREMENTS

Requires experience necessary to qualify as a journeyman electrician. Requires working knowledge of the tools, methods and standard practices of the trade. Requires working knowledge of the established state and national electrical codes. Requires the ability to read, interpret and work from drawings and sketches. Requires the ability to perform all tasks usually associated with journeyman electricians. Requires the ability to inspect and perceive unsafe or faulty conditions in production, transmission and utilization of electricity. Requires skill in the use of tools of the trade. Requires ability to lift up to 50 pounds and ability to lift up to 100 pounds with assistance, to perform repairs and in the maintenance of facilities. Requires a valid, appropriate driver's license and the ability to travel to various sites/facilities. Requires the ability to utilize agency supplied material/equipment (i.e., cell-phone, pager, blackberry, etc.).

WORK HOURS & LOCATION/AGENCY CONTACT

Work Hours:

7:00am - 3:30pm, 1/2 hour lunch, RDO's Sat/Sun

Work Location:

Central Management Services
 Property Management/Facilities/Central/Southern
 Choate Mental Health Center

1000 N. Main St.
Anna, IL
Union County

Agency Contact:

CMS Internal Personnel/HR/Hiring
401 S. Spring Street Room 414
Springfield, IL
217-558-3093
217-558-5943 Fax

In compliance with the Americans with Disabilities Act and the Illinois Human Rights Act, State agencies must ensure that the employment process is accessible to persons with disabilities. Specifically, these laws require that the State provide reasonable accommodations upon request by individuals participating in all steps of the employment process. This includes the State of Illinois Rutan interview process.

HOW TO APPLY

*****PLEASE NOTE: Candidates must list each specific employer with dates of employment for all work history. Simply listing the specific union hall you worked under will not meet the requirements for consideration for employment.**

All Interested Applicants: Current State Employees AND Applicants who are NOT Currently Employed by the State of Illinois:

Submit a CMS 100 - Employment Application to the Agency Contact above.

ATTENTION: Please be advised that the CMS100 employment application has been revised effective April, 2018. Starting January 1, 2019, CMS Examining and Counseling, as well as CMS Internal Personnel, will no longer accept other versions of the CMS100 application and only the April, 2018 version will be accepted.

Instructions:

- * Go to <http://www.work.illinois.gov/>
- * Click on Forms
- * Click on CMS100
- * Complete the application in full (Position Title is: Electrician - CMS 18918)
- * Sign the application (bottom of first page)
- * Fax the application to: 217-558-5943
- OR mail it to the Agency Contact address:
401 S. Spring St - Room 414
Springfield, IL 62706

You will be contacted if chosen for an interview.

APPLICATIONS MAY BE OBTAINED FROM:

<http://work.illinois.gov>

OR

HR Internal Personnel
401 South Spring Street, 414 Stratton Office Building
Springfield, IL 62706

Job #CMS 18918
ELECTRICIAN
CC